

September 2023 EXECUTIVE COMMITTEE MEETING MINUTES

Location: Virtual

Date: Wednesday, September 20th, 4:00-5:00pm

- I. **CALL TO ORDER**
- II. **ROLL CALL**
 - a. Anne Marie Yeakey, Brian Staesnick, Malcolm D. Cairns, Eric Walker, Julie Barnard, Katie Clark, Kristopher May, Taylor Metz, Sami Sullivan, Stacy Haviland, April Westcott, Danica Liongson
- III. **APPROVAL OF JULY MINUTES**
 - a. Motion: Brian Staesnick
 - b. Second: Malcolm D. Cairns
 - c. Motion passes
- IV. **OFFICER REPORTS**
 - a. President – Kris May
 - i. National Conference Info:
 1. Deadline for the ASLA Student Volunteer program (National Conf.) ends September 29
 2. DREAM BIG with Design Live in Minneapolis
 3. Student Complimentary Registrations
 - b. Trustee – Katie Clark
 - i. Town Hall meetings with Torey and ASLA staff in preparation for the national meeting
 - ii. Ongoing discussions of Climate Action work and budgets, membership dues increase being discussed
 - iii. If there is a national increase, INASLA chapter has to give 45 days notice to members
 - iv. Two tracks: could wait one year before raising or work with National to confirm that we may not need to notify the membership know in this instance because our dues are always 25% of National's
 - v. **ACTION – Put it on the agenda for discussion next month when there is more information from National**
 - c. Treasurer – Dan Liggett
 - i. NO REPORT
- V. **APPROVAL OF OFFICER REPORTS**
 - a. Motion: Brian Staesnick
 - b. Second: Anne Marie Yeakey
- VI. **COMMITTEE REPORTS:**
 - a. **Climate Action Committee** – (Stacy Haviland)
 - i. Survey was extended to 9/18, Yiwei and her students will compile results
 - ii. Plan is to send results to everyone in the chapter, inform more defined goals for the committee, and send a monthly newsletter with resources - could be combined with a general chapter newsletter
 - iii. In the future: collaborate with other Great Lakes chapters to put on a seminar/symposium every 18 months

- b. **Nominating Committee** – (Rebecca)
 - i. Voting on ballot complete, no contesting
- c. **Tellers Committee** – (Kris)
 - i. NO REPORT
- d. **Constitution and Bylaws Committee** – (Anna)
 - i. NO REPORT
- e. **Audit Committee** – (Luke)
 - i. NO REPORT
- f. **Fellows Committee** – (Katie)
 - i. Creating draft of application for members to nominate candidates
- g. **Archives Committee** – (Luke)
 - i. NO REPORT
- h. **Scholarship Committee** – (Kris)
 - i. Announcement has been sent out to universities, accepting applications until the end of the month
- i. **Advocacy Committee** – (Jonathan Geels)
 - i. Tracking a bill at the State House, study committee meeting met on “mobility licensing,” (professionals with a license from other states claiming Indiana licenses with no state oversight), lobbyists advocated for landscape architect licensing reciprocity
- j. **Allied Professionals** – (Dan)
 - i. NO REPORT
- k. **Sponsorship Committee** – (Dan/Luke)
 - i. NO REPORT
- l. **Continuing Education Committee** – (Kris)
 - i. Indiana Native Plant Society Conference is 10/28 and has 6 or 7 sessions for credit hours
 - ii. If anyone is interested in going, need a volunteer to record the credit hours, could offer a complimentary registration
- m. **Membership & Emerging Professionals Committee** – (Jack)
 - i. To streamline communication, student chapters will set up an email forwarding alias with the INASLA address
 - ii. EP Committee meeting forthcoming to discuss committee goals, how the state chapter can better support EPs, critical dates for portfolio reviews, mock interviews
 - iii. Ball State Portfolio Review is February 4, 2024
 - iv. Purdue University Portfolio Review is February 9, 2024
 - v. **ACTION – Confirm/create EP email forwarding alias; follow up with members whose memberships have lapsed; discuss if a Membership Co-Chair is needed**
- n. **Communications Committee** – (April)
 - i. Social media is active: sponsor takeovers, covered Park(ing) Day, Conference on LA, etc.
- o. **Chapter Awards Committee** – (Katie)
 - i. NO REPORT

- p. **Golf Outing Committee** – (Pat Stout)
 - i. NO REPORT

- q. **Conference Committee** – (Sami & Julie)
 - i. 2023 AIA IN/KY Convention – created a credit for talking to vendors
 - ii. Committee is going to meet one more time to wrap up and discuss survey results
 - iii. Ticket profits were \$10,000 more than last year's, more numbers analysis to come

- r. **Holiday Party & Fellows Celebration Committee** – (Anna/Anne Marie/Kris)
 - i. Planning to start soon

- s. **Diversity Committee (Not Active)** – (April/Kris/Dorna)
 - i. NO REPORT

- VII. NEW BUSINESS / OPEN FORUM**
 - a. Additional Items/Discussion
 - i. Need final votes on TREE Fund's Tour des Trees support and clarification on what/who the funds are going to, before promoting this

- VIII. NEXT MEETING**
 - a. Wed. October 18th (Virtual)

- IX. ADJOURN**