

October 2023 EXECUTIVE COMMITTEE MEETING MINUTES

Location: Virtual

Date: Wednesday, October 18th, 4:00-5:00pm

I. CALL TO ORDER

Anna Menchaca, Anne Marie Yeakey, Brian Staesnick, Cameron Hull, Cori Hall, Eric Walker, Jack McGee, Luke Kessler, Kristopher May, Lindsey Tabor, Rebecca Mahoney, Stacy Haviland, April Westcott

II. ROLL CALL

III. APPROVAL OF SEPTEMBER MINUTES

- a. Motion: Anna Menchaca
- b. Second: Luke Kessler
- c. **Motion Passes**

IV. OFFICER REPORTS

- a. President – Kris May
 - i. CPC News –
 - 1. Call for Fellows nominations open – due Jan 15th.
 - 2. J.E.D.I. Scholarship – 2024 SmithGroup Justice, Equity, Diversity and Inclusion (J.E.D.I.) Scholarship Program – Mission to provide students from historically underrepresented groups with opportunities to pursue their academic and professional goals while also working to create a more diverse and inclusive design industry – one time award of \$6,000 to five students studying either architecture, interior design, landscape architecture, urban planning or engineering, to help offset tuition. ALSO – each recipient will serve as a paid summer intern at any SmithGroup Office in the U.S. – Deadline for applications is Nov. 30. [application portal](#).
 - 3. LARE Prep info to share with Membership: Are you studying for the NEW L.A.R.E. exams? Then don't miss out on ASLA's [L.A.R.E. Prep Workshops](#) during the [ASLA 2023 Conference on Landscape Architecture](#) in Minneapolis this October 27 and 30! Best of all, you can register and attend these workshops without needing to be a conference registrant. Workshop registration starts at \$129.
 - 4.
- b. Trustee – Katie Clark
 - i. Membership dues increasing by 10% starting January 1, 2024 (\$40)
 - ii. State memberships will increase \$10
 - iii. INASLA must provide a 45-day comment period to state members – November 1st
 - iv. Recommended changes to chapter model ByLaws – opening discussions next year
- c. Treasurer – Dan Liggett
 - i. Email approval pending

V. APPROVAL OF OFFICER REPORTS

- a. Motion: APPROVE VIA EMAIL
- b. Second:

VI. COMMITTEE REPORTS:

a. **Climate Action Committee** – (Stacy Haviland)

- Survey results – 75 participants
- Indiana – lobbying, tools and resources, developing guidelines, helping local communities with sustainable design
- Place survey results in November newsletter
- Type up goals and objectives from there

b. **Nominating Committee** – (Rebecca)

NO REPORT

c. **Tellers Committee** – (Kris)

NO REPORT

d. **Constitution and Bylaws Committee** – (Anna)

NO REPORT

e. **Audit Committee** – (Luke)

NO REPORT

f. **Fellows Committee** – (Katie)

- Selecting candidate(s) using new application form – sent to eligible members last week
- Call for interest will end next Friday
- Reached out to last year's writer for applicants
- January 18th submission

g. **Archives Committee** – (Luke)

NO REPORT

h. **Scholarship Committee** – (Kris)

- Put together a jury
- 11 submissions, 5 incomplete, 6 complete submissions with 2 awardees
- Only 1 Purdue submission – how to better engage both schools

i. **Advocacy Committee** – (Jonathan Geels)

NO REPORT

j. **Allied Professionals** – (Dan)

NO REPORT

k. **Sponsorship Committee** – (Dan/Luke)

- Looking to streamline sponsorship forms
- Email sponsors to gauge the interest/acceptance of using an online form
- Luke and Brett working together

l. **Continuing Education Committee** – (Kris)

- NIPS Conference – Laces credit – same day as conference – October 28th in Bloomington

m. **Membership & Emerging Professionals Committee** – (Jack)

- Purdue ask for additional funding to go to Nationals – need to discuss opportunities for next year
- Set up static email for student chapters to connect with state chapter

n. **Communications Committee** – (April)

NO REPORT

o. **Chapter Awards Committee** – (Katie)

NO REPORT

p. **Golf Outing Committee** – (Pat Stout)

NO REPORT

q. **Conference Committee** – (Sami & Julie)

NO REPORT

r. **Holiday Party & Fellows Celebration Committee** – (Anna/Anne Marie/Kris)

- Saturday, December 9th
- No RSVP

- Announce on Social Soon
- s. **Diversity Committee (Not Active)** – (April/Kris/Dorna)

VII. NEW BUSINESS / OPEN FORUM

- a. Purdue Students asking for financial assistance for travel to National Conference – 20 students attending.
- b. Feb 10th – 3-4:30pm Newly Licensed Architect and Landscape Architect Ceremony – Indiana War Memorial – AIA Asking for support, both in attendance and financial (same as last year)

VIII. NEXT MEETING

- a. Annual Retreat - November 18th

IX. ADJOURN