



## July 2023 EXECUTIVE COMMITTEE MEETING MINUTES

Location: Virtual

Date: Wednesday, July 20th, 4:00-5:00pm

### I. CALL TO ORDER

### II. ROLL CALL

- a. Anna Menchaca, Anne Marie Yeakey, Beck Schultz, Brian Staresnick, Cameron Hull, Daniel Liggett, Eric Walker, Dorna Eshrati, Jack McGee, Katie Clark, Luke Kessler, Kris May, Lindsey Tabor, Taylor Metz, Rebecca Mahoney, Sami Sullivan, Stacy Haviland

### III. APPROVAL OF JUNE MINUTES

- a. Motion: Rebecca Mahoney
- b. Second: Anne Marie Yeakey
- c. Motion Passes

### IV. OFFICER REPORTS

- a. President – Kris May
  - i. CPC Chair-Elect position is open and letters of interest are due by July 25<sup>th</sup> – to be sent to ASLA President-Elect, SuLin Kotowicz and Barb Fles
  - ii. Sept. 15<sup>th</sup>- PARK(ing) Day – ASLA launched the Park(ing) Day 2023: Pollination Places! Webpage
  - iii. Nominations are open for the National ASLA Associate Advisory Committee (AAC) and the Student Advisory Committee (SAC). Appointment to these committees is by nomination from the Chapter President only. Deadline is July 31. If you have a nomination, bring it up for discussion with the ExCom.
  - iv. Incoming Chapter Leadership Onboarding (Virtual)
    1. President and Pres-Elect – Thursday, Sept 14<sup>th</sup>
    2. Chapter Advocacy Chair Orientation – Wed. Sept 27<sup>th</sup>
    3. Chapter Leadership Resources -Thurs, Nov 16<sup>th</sup>
    4. Chapter Membership Chair Orientation – Tues, Dec 5<sup>th</sup>
  - v. New Chapter Leadership (2023-2024) to be submitted by Aug 19th
- b. Trustee – Katie Clark
  - i. NO REPORT
- c. Treasurer – Dan Liggett
  - i. Lobbyist and CPA checks – recurring costs
  - ii. Everything is reconciled through May
  - iii. As of today (07/19) – received invoice for the remainder of the golf outing bill - \$5,000

### V. APPROVAL OF OFFICER REPORTS

- a. Motion: Brian Staresnick
- b. Second: Cameron Hull, Anna Menchaca

### VI. COMMITTEE REPORTS:

- a. **Climate Action Committee** – (Stacy Haviland)
  - i. Working on a member survey for the conference
    1. Ranked options for topics of importance

- ii. Tori is willing to accommodate the committee presentation and survey at the end of the lecture
  - iii. Discussing the display location at the conference, size, and activities for members to engage in
  - iv. Finalize table locations after Next Tuesday
- b. **Nominating Committee** – (Rebecca)
  - i. Ballot is finalized
  - ii. Waiting for Survey Monkey to access – need to fix before July 29<sup>th</sup>
  - iii. Close ballot within 90 days of the National conference
- c. **Tellers Committee** – (Kris)  
**NO REPORT**
- d. **Constitution and Bylaws Committee** – (Anna)
  - i. Found an error in the bylaws – Audit Committee description
    - 1. Article 9, Section 912 – “Section 1105” should be “Section 1112”
    - 2. Revise to appropriate section number
  - ii. Limited Status description – language passed down from Nationals
    - 1. Plan of Action – Await Katie’s response to Anna’s questions for guidance on the issue
  - iii. **ACTION – Table the clerical error to next month, with the hopes of providing updates to the Limited Status item as well.**
- e. **Audit Committee** – (Luke)
  - i. Unclear of whether CPA that prepares records can perform audits
    - 1. Committee to discuss materials needed for internal audit
- f. **Fellows Committee** – (Katie)  
**NO REPORT**
- g. **Archives Committee** – (Luke)  
**NO REPORT**
- h. **Scholarship Committee** – (Kris)
  - i. Spoke with Ed Curtain – idea to host a silent auction for some of Claire Bennet’s things with proceeds to go towards a Claire Bennett scholarship
  - ii. Postponed remaining scholarships for fall
- i. **Advocacy Committee** – (Jonathan Geels)  
**NO REPORT**
- j. **Allied Professionals** – (Dan)  
**NO REPORT**
- k. **Sponsorship Committee** – (Dan/Luke)
  - i. New Sponsors:
    - 1. MAGLIN
    - 2. ASL Stone
    - 3. Miracle Playgrounds
    - 4. MMCite
  - ii. Successful Golf Turnout for players and sponsors
  - iii. TechoBloc and Midstates Recreation interested in the conference
  - iv. Wanting to confirm vendor space – hoping to get more info by Friday
- l. **Continuing Education Committee** – (Kris)
  - i. Kyle got all sessions for the conference uploaded

- ii. Laces Audit – need to provide documentation
- m. **Membership & Emerging Professionals Committee – (Jack)**  
**NO REPORT**
- n. **Communications Committee – (April)**  
**NO REPORT**
- o. **Chapter Awards Committee – (Katie)**
  - i. Need volunteers to review student awards
  - ii. Georgia review committee meeting next week
- p. **Golf Outing Committee – (Pat Stout)**  
**NO REPORT**
- q. **Conference Committee – (Sami & Julie)**
  - i. Extended the early bird special deadline until Monday (07/24)
  - ii. Final Coordination meeting for next week
  - iii. Waiting for exhibitor layouts
  - iv. Direct sponsor questions to Dan
- r. **Holiday Party & Fellows Celebration Committee – (Anna/Anne Marie/Kris)**  
**NO REPORT**
- s. **Diversity Committee (Not Active) – (April/Kris/Dorna)**
  - i. Dorna Eshrati, PhD joins committee!
  - ii. April to report on updates at next meeting

**VII. NEW BUSINESS / OPEN FORUM**

- a. Additional Items/Discussion

**VIII. NEXT MEETING**

- a. Wed. Sept 20<sup>th</sup> (Virtual) – Day before Awards Ceremony

**IX. ADJOURN**