



APRIL 2023 EXECUTIVE COMMITTEE MEETING MINUTES

Location: Purdue University

Date: Wednesday, April 19th, 4:00-5:00pm

I. CALL TO ORDER

II. ROLL CALL

Brian Staesnick, Julie Barnard, Anna Menchaca, Anne Marie Yeakey, Jack McGee, Cameron Hull, Beck Schultz, Luke Kessler, Katie Clark, Stacy Haviland, Kristopher May, Eric Walker, Samantha Bronowski

III. APPROVAL OF MARCH MINUTES

- a. Motion: Julie
- b. Second: Anne Marie
- c. APPROVED

IV. PURDUE STUDENT CHAPTER PRESENTATION

- a. Review of fall activities
 - Ice cream social
 - Callout meeting
 - Parking day
 - Homecoming parade
 - Conference
 - Studio of the week
 - Class field trips
 - b. Review of spring activities
 - Co-op takeovers
 - Ireland study abroad
 - LABash
 - WLA Month
 - Springfest
- 30-40 student members
 - Best overall attendance this year
 - Guest speakers and interactions
 - Elections today for 23-24 academic year
 - **ACTION: PASLA to send officer contact info to INASLA following April 19 vote**
 - **Discuss funding opportunities for students to attend conferences and events (Scholarship Committee)**

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V. OFFICER REPORTS

a. President – Kris May

1. CPC News –
 1. CPC Spring Meeting – April 27-28th
 2. More updates from Nationals
 3. Combined CPC and Trustees
2. Gathering names of potential EcCom members for next year's committee – Call for nominations going out soon

b. Trustee – Katie Clark

1. Town Hall meeting with Torey was held on April 11, 2023. General updates ASLA financials and the upcoming BOT mid-year meeting were provided.
2. The **Spring Board of Trustees Meeting** will be held virtually Thursday-Friday, April 27-28, 2023, 1:00-5:00 pm Eastern time

Proposed Agenda:

Deploying the ASLA Climate Action Plan (*Regional discussions with Illinois, Saint Louis and Arkansas*)

VP Candidate Presentations

Round-robin QA with VP Candidates

Vice Presidential Election

ASLA Honors Selections

ASLA President Candidate Presentations

Finance and Investments Reporting

Technology Update

c. Treasurer – Dan Liggett

1. Check detail:
 1. Reservation for Top Golf – March Expense
 - a. Half down – Dan to confirm
 2. Annual Meeting Reservation Payment
 - Paid in full
 3. PO Box Payment
2. Expenses not shown:
 1. Lobbyist Services (2,000)
 2. Fellows Invoice – placing check in the mail
 3. Checks will be dated 20th and 21st
 4. Deposit down for the Awards Ceremony Room – Check sent on Monday
3. Profit and Loss
 1. As of November 1st
 2. Annual meeting expenses coming in late

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3 Expect another 5-6k in sponsorships coming shortly

4. **ExComm will wait for revisions to be sent on Friday, April 21st and email vote early next week**

VI. APPROVAL OF OFFICER REPORTS

- a. **Email vote early next week**

VII. COMMITTEE REPORTS:

- a. **Nominating Committee** – (Rebecca)

NO REPORT

- b. **Tellers Committee** – (Kris)

NO REPORT

- c. **Constitution and Bylaws Committee** – (Anna)

NO REPORT

- d. **Audit Committee** – (Luke)

NO REPORT

- e. **Fellows Committee** – (Katie)

- A working 'Committee Charge' document has been drafted and shared with the Fellows Committee.
- The committee will be meeting on a regular basis to review progress ahead of the 2024 application cycle.

- f. **Archives Committee** – (Luke)

- Malcolm found a stash of old stuff
- Anna found a list of past presidents

- g. **Scholarship Committee** – (Kris)

Scholarships will now be offered in the Fall of 23

- Offer more time for students to submit work
- Submission date to be announced at the start of the semester
- Awards given around fall break
- May get better participation moving this to the fall permanently
- PASLA agrees that fall is a better time for students to submit
- "Save the date" announcements by the start of classes to gain traction – maybe sooner?
- Incentivize becoming actual student members – Rivalry competition?

- h. **Advocacy Committee** – (Jonathan Geels)

Legislative Brief sent out to ExComm for review

- June 21st – joint licensure Summit
- INASLA will send representatives to attend
- Monitoring any potential threats/opportunities for licensure

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- i. **Allied Professionals – (Dan)**
 - Deb – attended AIA meeting last week – let them know when our conference is
 - Working on a joint Kessler event for the fall

- j. **Sponsorship Committee – (Dan)**
 - Additional sponsorship – Eric Simmons – Will be Silver Sponsor – Hunter Industries
- k. **Continuing Education Committee – (Kris)**
NO REPORT

- l. **Membership & Emerging Professionals Committee – (Jack)**
 - **Fishers High School Career Fair – went well**
 - Portfolio reviews – next year
 - Officer Elections – send to Jack, Kris, Brian
 - Attend Student ASLA Kickoffs
 - Need to make liaisons a better presence for student chapters
 - studentchapter@inasla.org – create
 - Regional LABASH next year?
 - Jack to start email chain

- m. **Communications Committee – (April)**
 - Met on March 22nd
 - Delegated roles
 - Anne Marie – large events
 - Beck – secondary events
 - Anna - sponsorships
 - April – Catch-all
 - Ballot needs to go out for new positions – will post link from Brett when ready
 - INASLA awards – celebrate and highlight students
 - Student Chapter Takeovers – start in fall (Anna)

- n. **Chapter Awards Committee – (Katie)**

Student Academic Awards

Purdue University- Tuesday, April 4, 2023, @ 5:30 pm

Honor Awards

Harland Nadeau

Chris Curnell

Merit Awards

Kayla Kramer

Autumn McNinch

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Honor Awards

Stephanie Gates
Krista Walterbusch

Merit

Keller Oeth

Professional Design Awards

- Entries will be due May 5, 2023.
- Chapter exchange has been coordinated.

Student Design Awards

- A call for Entries has been drafted and sent to the committee for review.
- The final information will be sent to students next week.

Future Committee Activities

- The committee will be meeting in the coming weeks to discuss additional changes and additions to the awards program including revised language to the sustainable project categories, the Claire Bennett Award (CBA), and potential 'un-juried' awards to enhance the CBA program.

o. **Golf Outing Committee** – (Pat Stout)

NO REPORT

p. **Conference Committee** – (Sami & Julie)

- **Venue was secured**
- Sent out a call for Presentations
- Extend and resend the call for Presentations
- Keynote Speaker – Torri Carter-Conneen
- Student Initiatives – Silent Auction during golf outing to help students attend?
- Get it on student calendars somehow
- Reduced cost for combo event purchase

q. **Holiday Party & Fellows Celebration Committee** – (Anna/Anne Marie/Kris)

NO REPORT

r. **Diversity Committee** – (April/Kris)

NO REPORT

s. **Executive Director Research Committee** – (Katie/Kris)

NO REPORT

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- t. **Climate Action Committee** – (Stacy Haviland)
- Committee at front of list moving forward
 - First meeting had – what is the priority for Indiana – great lakes, carbon, stormwater
 - Nationals asked for affiliated partners – potential crossovers with allied professionals
 - Research opportunities – highlighting what is done at universities (Purdue)

VIII. NEW BUSINESS / OPEN FORUM

- a. NONE

IX. NEXT MEETING

- a. May 17th, Virtual

X. ADJOURN