



AUGUST 2021 EXECUTIVE COMMITTEE AGENDA

Location: Web Meeting

Date: Wednesday, August 18, 4:00-5:00pm

I. CALL TO ORDER

II. ROLL CALL

- a. Adam Kutemeier, April Westcott, Beck Schultz, Beth Shrader, Christi Jackson, Craig Rowe, Jonathon Geels, Kristopher May, Marc Ancel, Randy Royer, Rebecca Ludwig, Joey Stevens

III. APPROVAL OF JULY MINUTES

- a. Tabled until next month

IV. OLD / UNFINISHED BUSINESS

- a. ExComm Retreat Action Items
 - i. Diversity:
 - 1. **Workplace Equity & Diversity CEU**
 - 2. ~~Collaborate w/ allied organizations (AIA/APA) and Chapters on how they are moving forward~~
 - ii. Member Engagement:
 - 1. Coordinate outdoor events w/ partner organizations: kayak tours (ROW), nature hikes (INPS), exhibit Columbus
 - 2. Coordinate w/ AIGA for future design events
 - 3. Virtual Town Hall: Member/Non-Member Engagement in secondary metro areas
 - 4. Quarterly Digital Newsletter
 - iii. Sponsorship Value
 - 1. ~~Share events & sponsors on social media~~
 - 2. ~~Virtual Sponsor Town Hall~~
 - 3. Chapter Booklet (to include sponsors exposure)
- b. Mission & Vision
 - i. The members and associates of the Indiana Chapter of the American Society of Landscape Architects believe in contributing to our communities and profession as leaders in the field of landscape architecture. To lead, to educate and to participate in the careful stewardship, wise planning and artful design of our cultural and natural environments.

V. OFFICER REPORTS

- a. President – Alan Rosenwinkel
 - i. CPC News –
 - 1. 2021 Conference on Landscape Architecture – Nashville
 - a. Friday November 19 – Monday November 22
 - b. Registration now open (**Early Bird expires August 18 - TODAY**)
 - 2. Chapter Dues Reporting – No Change
 - a. Society Dues \$385
 - b. Chapter Dues \$96.25 – 25% of Nat'l Dues per ByLaws

3. Chapter Leadership Reporting
 - a. Submitted per Election Results
4. DREAM BIG with Design –
 - a. Two-day virtual event for PreK-12 students and educators - Sept 23-24
 - b. NOW FREE!
- ii. Torey Carter Conneen Visit
 1. To be discussed under New Business
- b. Trustee – Jonathon Geels
 - i. Strategic Plan Surveys were sent out and have been received back. Future meetings will include findings from the survey. Final findings will be presented at National.
 - ii. National Conference has updated COVID protocols
- c. Treasurer – Christi Jackson / Rachel Kavathe
 - i. Current account balances
 1. Golf Outing Evenbrite deposited- \$6,035
 2. Lobbyist have been paid
 3. Awards submittal money was received, but not deposited yet. This was \$2,600.
- d. Approval of Officer Reports

Motion: Jonathon

Seconded: Kris

APPROVED

VI. COMMITTEE REPORTS: *Please convene prior to ExCom and be prepared to provide a progress report, update on activities, and action items*

- a. **Nominating Committee** – Alan, Randy, Beck, Julie
 - i. Election Complete
- b. **Tellers Committee** – Beth, Rebecca,
 - i. Election Results Confirmed
 1. President-Elect (1)
 - a. Kris May
 2. Vice President (1)
 - a. Christine Pearson
 3. Treasurer-Elect (1)
 - a. Daniel Liggett
 4. Secretary (1)
 - a. Adam Kutemeier
 5. Member-at-Large (3)
 - a. Joel Stevens
 - b. Carl Kincaid
 - c. Beth Shrader
 6. Associate-Member-At-Large (3)
 - a. Beck Schultz
 - b. Jackson McGee
 - c. Anna Menchaca
 - ii. By-Law Revisions Approved by Membership

Motion to approve: Beth

Seconded: Adam

APPROVED

- c. **Constitution and Bylaws Committee** – Jonathon, Craig, Adam, Erin
- d. **Audit Committee** – Adam, Scott Siefker, Alec Johnson
- e. **Fellows Committee** – April, Alan, Craig

- i. Fellows reception in Nashville – Ron Taylor Coordinating
 - ii. Barb has reached out to the nominees and is beginning the data collection process
- f. **Archives Committee** – *Randy, April, Adam, Christi, Brett*
- g. **Scholarship Committee** – *Randy, Kris, Erin*
- h. **Advocacy Committee** – *Jonathon, Alan, April, Beck, Rebecca*
 - i. Met with Matthew Norris, new rep. from Kreig
 - ii. Licensure reciprocity conversation going on right now. Jason Shelly will be speaking on behalf of this.
- i. **Sponsorship Committee** – *Christi, Kris, Pat, Jhenn*
 - i. One more sponsor has been added.
 - ii. One open sponsorship is still open for the Promenade Boat Tour
- j. **Continuing Education Committee** – *Kris, Craig, April, Rotina*
 - i. All sessions have been approved for conference
 - ii. 14-15 CEUs will be available at the conference
- k. **Membership & Emerging Professionals Committee** – *April, Rebecca, Beck, Rachel, Chris Marlow, Camille Shoaf, Sean Rotar*
 - i. Coordination with schools will be occurring for student attendance to the conference
 - ii. Meeting will be happening with the ASLA President and Students
- l. **Communications Committee** – *Beck, April, Erin*
 - i. Social Media
 - 1. Takeover day Friday, August 20th.
 - 2. More posts about the conference will be made
 - ii. Website
 - iii. Upcoming Events
 - iv. Newsletter
- m. **Chapter Awards Committee** – *Adam, Jonathon, April, Julie*
 - i. Professional design awards
 - 1. Partnering Chapter: Tennessee, has provided jury results
 - a. Waiting to get back comments from the jury
 - 2. Sent submittal checks to Christi. Total was \$2600.
 - ii. Student design awards
 - 1. Will be jurying those within the next two weeks
 - a. If interested, please contact Adam
 - iii. Claire Bennett Award
 - 1. Recipient has been selected
 - iv. Monumental Awards
 - 1. Kris coordinating Jury
 - a. Five Submissions were made
 - 2. Due back to Indy Chamber 8/27/2021
 - 3. Indy Chammmber’s Monumental Awards
 - a. Tibs Drive-In?? Wed September 29
 - b. Sponsor?
 - v. ~~Ball State/Purdue Student Awards~~
- n. **Events Committee** – *Kris, April, Rebecca, Erin, Pat*
 - i. Happy Hours
 - 1. mmCite
 - a. Oct. 27th
 - b. Site tour @ Lugar Plaza
 - 2. KRIS NEEDS HELP WITH THIS. ANYONE WILLING TO TAKE THIS OVER CONTACT HIM. 2 EVENTS LEFT.
 - ii. Annual Meeting – Kris
 - 1. Registration Extended – Next Friday, 27th
 - 2. ExComm Discounted Registration
 - 3. Hotel Block

- iii. Holiday Party
- iv. ~~Golf Outing – Pat~~
- v. ~~Earth Day – April~~

VII. NEW BUSINESS / OPEN FORUM

a. Torey Carter Conneen Visit

MONDAY SEPTEMBER 20, 2021

Arrival from DCA

TUESDAY SEPTEMBER 21, 2021

8:00am-10:00am - ??? (Fellows Breakfast, CAP Indy Tour)

10:00am-11:30am – Bike Tour of Downtown – Indianapolis Cultural Trail (REA)

11:30am – 12:30pm – Lunch – Mass Ave. (REA)

1:00pm – 2:00pm – REA Office Meet & Greet (REA)

2:00pm – 3:30pm – REA Town Hall w/ Torey: Diversity, Equity, & Inclusion

4:00pm – 6:00pm – INASLA Social Meet & Greet (REA/Landscape Forms)

Sponsored by Landscape Forms

Location TBD

Special Guests – ??? (Gov't Affairs)

6:15pm – 7:15pm CLARB Virtual Call (Torey)

7:30pm – 8:30pm – Dinner w/ INASLA Leadership (INASLA)

WEDNESDAY SEPTEMBER 22, 2021

8:00am-9:30am – Browning Day Office Meet & Greet (Christi)

9:30am – 10:00am – Travel to Context Design office

10:00am – 11:30am – Context Design Office Meet & Greet (Kris)

11:30am – 12:00noon – Travel to Midtown Plaza – Carmel

12:00noon-1:00pm – Lunch (REA)

1:00pm – 2:00pm – Meet & Greet w/ Ball State & Purdue LA Students

- [Need a sponsor for this meet & greet](#)

2:00pm – 3:00pm – Walking Tour of Monon Boulevard w/ Students (REA)

3:00pm – 3:30pm – Travel to IND

4:40pm (approx.) – Torey's departure from IND to MDW/ORD

Christi suggested setting up an Eventbrite calendar invite to help with organizing events and number of people interested in attending. Kris to coordinate with Alan on this.

b. Additional Items/Discussion

i. [Urban Design Committee looking for volunteers.](#)

1. [Please contact Rebecca if you are interested](#)

ii. [Virtual Advocacy Summit](#)

1. [August 24th & 25th, 3-6pm](#)

2. [Taking place next week](#)

3. [Open for 10 people](#)

4. [Sign up if you're wanting to attend!](#)

- a. [Reach out to Jonathon](#)

- b. <https://na.eventscloud.com/ereg/newreg.php?eventid=624991&>

VIII. NEXT MEETINGS

a. Wednesday, September 15th, 4pm, Location: **Virtual**

b. Possible in-person/hybrid meeting in October

c. ExComm Retreat - November

IX. ADJOURN