



JULY 2021 EXECUTIVE COMMITTEE AGENDA

Location: Web Meeting

Date: Wednesday, July 21, 4:00-5:00pm

- I. **CALL TO ORDER**
- II. **ROLL CALL**
 - a. Alan Rosenwinkel, Adam Kutemeier, Jonathon Geels, April Westcott, Beth Shrader, Christi Jackson, Erin Solis, Joel Stevens, Kristopher May, Craig Rowe, Marc Ancel, Beck Schultz
- III. **APPROVAL OF JUNE MINUTES**
 - a. **Motion: Jonathon**
 - b. **Second: Craig**
 - c. **APPROVED**
- IV. **OLD / UNFINISHED BUSINESS**
 - a. ExComm Retreat Action Items
 - i. Diversity:
 1. **Workplace Equity & Diversity CEU**
 2. ~~Collaborate w/ allied organizations (AIA/APA) and Chapters on how they are moving forward~~
 - ii. Member Engagement:
 1. **Coordinate outdoor events w/ partner organizations: kayak tours (ROW), nature hikes (INPS), exhibit Columbus**
 2. Coordinate w/ AIGA for future design events
 3. Virtual Town Hall: Member/Non-Member Engagement in secondary metro areas
 4. Quarterly Digital Newsletter
 - iii. Sponsorship Value
 1. ~~Share events & sponsors on social media~~
 2. ~~Virtual Sponsor Town Hall~~
 3. Chapter Booklet (to include sponsors exposure)
 - b. Mission & Vision
 - i. The members and associates of the Indiana Chapter of the American Society of Landscape Architects believe in contributing to our communities and profession as leaders in the field of landscape architecture. To lead, to educate and to participate in the careful stewardship, wise planning and artful design of our cultural and natural environments.
- V. **OFFICER REPORTS**
 - a. President – Alan Rosenwinkel
 - i. CPC News –
 1. 2021 Conference on Landscape Architecture – Nashville
 - a. Friday November 19 – Monday November 22
 - b. Registration now open (Early Bird expires August 18)
 2. Minecraft Design Challenge

- a. Pilot event took place June 12
 - b. Included students from three high schools (DC, Miami, NYC)
 - c. Teams were tasked to design and build a local park
 - 3. BIM Roundtable with Robert Anderson
 - a. July 22 (TOMORROW) 2pm
 - b. Information & Registration [HERE](#)
 - 4. 2021 HALS Challenge: Historic Black Landscapes
 - a. Deadline: July 31
 - 5. DREAM BIG with Design –
 - a. Two-day virtual event for PreK-12 students and educators
 - b. Blends with STEM curriculum plans
 - c. Sept 23-24
 - ii. Torey Carter Conneen Visit
 - 1. Hosted by REA/INASLA
 - a. Tentatively happening the week Tuesday and Wednesday of our Annual Meeting
 - 2. Schedule Being Developed
 - a. Firm Visits
 - b. Member Social Event
 - i. [Smaller firms and chapter members can and should attend!](#)
 - c. Student Chapters Meet & Greet
 - i. [Tentatively Wednesday](#)
- b. Trustee – Jonathon Geels
 - i. [Memberships are trending upwards](#)
 - 1. [Largest growth category is the student](#)
 - ii. [Big push for Landscape Architecture into the STEM designation. List at federal level is looking to be revised](#)
 - iii. [LAM was recognized in several award categories recently.](#)
 - iv. [Chapter to participate in virtual event, AMPLIFY, as part of an Advocacy Summit Meeting](#)
 - 1. [August 24-25th; Each day 3-6pm](#)
 - 2. [3-4 people can attend, free](#)
 - 3. [If interested or wanted to nominate one please contact Alan or Jonathon](#)
- c. Treasurer – Christi Jackson / Rachel Kavathe
 - i. Current account balances
 - 1. [Taxes have been submitted. We had an extension until November.](#)
 - 2. [Another meeting will be set up with Whitenger for Quikbooks](#)
- d. Approval of Officer Reports

Motion: Christi

Second: Beth

APPROVED

VI. COMMITTEE REPORTS: *Please convene prior to ExCom and be prepared to provide a progress report, update on activities, and action items*

- a. **Nominating Committee** – *Alan, Randy, Beck, Julie*
 - i. Election Schedule
 - 1. Ballot is open until August 9 on SurveyMonkey
 - 2. Nominating & Tellers Committees convene to verify results
 - 3. Chapter leader roster to be reported to Nat'l by Sept 23
- b. **Tellers Committee** – *Beth, Rebecca, Rotina*
 - i. Election will be conducted via SurveyMonkey, results available August 9 for verification
- c. **Constitution and Bylaws Committee** – *Jonathon, Craig, Adam, Erin*
 - i. [Awaiting for the Survey Monkey response to incorporate updated information into the](#)

by-laws

- d. **Audit Committee** – Adam, Scott Siefker, Alec Johnson
 - i. Katie is reviewing comments sent from committee review
- e. **Fellows Committee** – April, Alan, Craig
 - i. Fellows reception in Nashville?
 - 1. Option brought forward to allocate leftover funds from the \$5,000.
 - a. Chapter to potentially pay for the each fellow’s “Escort/Mentor” and “Plus One” seat at the table. The leftover from that would go towards a cocktail/reception event. To be finalized at a later date.
 - ii. Nominees selected for 2022
 - 1. All have accepted nominations and selected mentors
 - iii. Barb has been notified and asked to provide a quote for her writing services again.
 - 1. Will complete task for \$2,500
 - iv. Transition of Committee Chair
 - 1. Nominees have been put forward.
 - a. Kevin Osborn
 - b. Deb Schmucker
 - c. April Westcott
- f. **Archives Committee** – Randy, April, Adam, Christi, Brett
- g. **Scholarship Committee** – Randy, Kris, Erin
- h. **Advocacy Committee** – Jonathon, Alan, April, Beck, Rebecca
 - i. Michael Leppert has left for Indiana University. Will be handing off representative position to two other contacts through Krieg.
 - ii. Committee to meet on this.
- i. **Sponsorship Committee** – Christi, Kris, Pat, Jhenn
 - i. Bronze sponsorship from Bomar
 - ii. Have more availability in Expo space at conference. If anyone knows of someone interested please contact Christi or Kris.
- j. **Continuing Education Committee** – Kris, Craig, April, Rotina
- k. **Membership & Emerging Professionals Committee** – April, Rebecca, Beck, Rachel, Chris Marlow, Camille Shoaf, Sean Rotar
- l. **Communications Committee** – Beck, April, Erin
 - i. Social Media
 - ii. Website
 - iii. Upcoming Events
 - iv. Newsletter
- m. **Chapter Awards Committee** – Adam, Jonathon, April, Julie
 - i. Professional design awards
 - 1. Submittals received by July 9
 - a. 23 submittals
 - b. 2020 had 34 submittals
 - 2. Partnering Chapter: Tennessee, has been notified, they will provide a schedule, and submittals will be transmitted to them shortly
 - ii. Student design awards
 - iii. Claire Bennett Award
 - 1. 3 nominees were submitted this year
 - iv. Ball State/Purdue Student Awards
- n. **Events Committee** – Kris, April, Rebecca, Erin, Pat
 - i. Happy Hours
 - 1. mmCite
 - a. Looking to be rescheduled
 - ii. Annual Meeting – Kris
 - 1. Registration is open!!!
 - iii. Holiday Party

- iv. Golf Outing – Pat
 - 1. [Had over 60 attendees. Very successful event](#)
- v. Earth Day – April

VII. NEW BUSINESS / OPEN FORUM

- a. Additional Items/Discussion

VIII. NEXT MEETINGS

- a. Wednesday, August 18th, 4pm, Location: **Virtual**
- b. Will there be a September Meeting (Wed, 9/15)?
- c. Possible in-person/hybrid meeting in October
- d. ExComm Retreat - November

IX. ADJOURN