



APRIL 2020 EXECUTIVE COMMITTEE AGENDA

Location: Web Meeting

Date: Wednesday, April 8th, 2020 4:00-5:00pm

I. CALL TO ORDER

II. ROLL CALL - Marc, Adam, Jonathan, Christi, Shannon, Kris, Alan, April, Pat

III. APPROVAL OF MARCH EXCOM MINUTES

- a. Please review **Action Items** prior to ExCom.
- b. Please review **Committee Assignments** prior to ExCom and come prepared to provide a progress report including committee chair, action item progress, etc.
- c. MOTION TO APPROVE: Jonathan
- d. SECOND: Alan
- e. APPROVED

IV. OLD / UNFINISHED BUSINESS

- a. The Chapter needs to consider an Executive Director Position. RR will recruit a few ExCom members to review our options and report the findings. (ON HOLD due to COVID-19)

V. OFFICER REPORTS

- a. President - Randy Royer
 - i. ASLA's Response to COVID-19
 - ii. INASLA's response
 - iii. CPC Meeting April 23 - 25 / On site cancelled. Will be virtual.
 - iv. Rosie the Riveter Challenge - March 24.
 - v. *National Conference in November is going forward as if it will occur as planned for now*
- b. Trustee - Jonathan Geels
- c. Treasurer - Monica Guillaud
 - i. Current account balances
- d. Approval of Officer Reports
- e. MOTION TO APPROVE: Jonathan
- f. SECOND: Alan
- g. APPROVED

VI. COMMITTEE REPORTS:

- a. **Nominating Committee** - Alan
 - i. Election Schedule
 - ii. *Call for nominations went out Friday morning to membership*
 - iii. *If any ExCom members want to stay in their positions, let Alan or Julie know asap*
 - iv. *Voting will occur once nominations close in a week*
 - v. *Shannon will send out a reminder about the nominations via social media*
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- b. Tellers Committee** - Rotina
- c. Constitution and Bylaws Committee** - Jonathan
- d. Audit Committee** - Adam
 - i. Results of audit.
 - e. Fellows Committee** - *April will reach out to Brian (?) to check on group status*
 - f. Archives Committee** - Randy
 - i. Basecamp for all electronic information
 - g. Scholarship Committee** - Randy
 - i. Scholarships have been awarded
 - ii. *Shannon will post an announcement as soon as we hear back from Margaret (Purdue winner) and tog the school programs in the posts*
 - iii. *Alan will reach out to Margaret directly*
 - iv. *Scholarships will be acknowledged during the awards ceremony at the Conference*
 - h. Advocacy Committee** - Jonathan
 - i. *Not doing photos with the policymakers due to COVID, but looking to do interview videos with them about the policies they are behind - we can support this effort by reposting the videos once they are available*
 - ii. *The Government Affairs Committee wants to give the Congressional Medal to Olmsted as part of the Olmsted 200 Plan - INASLA - how can we support the effort next year?*
 - i. Sponsorship Committee** - Christi
 - i. *Nothing much has changed in the last month as far as new sponsorships.*
 - j. **Continuing Education Committee** - Kris
 - k. Membership & Emerging Professionals Committee** - April
 - i. March Stats
 1. Total Members: 192
 2. New Members: 1
 3. Renewals: 9
 4. Lapsed in March: 1
 5. Lapsed in February: 9
 6. Lapsed in January: 1
 - ii. National is allowing additional time (amount to be determined) to renew if membership lapses during this time because of COVID - all student memberships will be free as well
 - l. Communications Committee** - Shannon
 - i. WLAM Planning - Public Relations Webinar
 1. Membership Involvement - Response to their "why"
 2. Do any ExCom members want to record a video?
 3. *WLAM challenges are being posted weekly - we should all participate*
 4. *INASLA will take over the National social media on the 22nd*
 - ii. Upcoming Events:
 1. 4/1 WLAM (Happening Now)
 2. Advocacy Day - Cancelled
 3. Earth Day - *Moved to Saturday, July 18, 2020 from 11am-4pm*
 - iii. Any hits from the membership about getting involved?
 - m. **Chapter Awards Committee** - Adam
 - i. Chapter awards
 1. *Projects are eligible for entry if they are within Indiana or by an INASLA member*
 - ii. Student awards

1. BSU Award Presentation (Jury – Kris May, Julie Barnard, Randy Royer & April Westcott) – *Rescheduling for a Zoom meeting possibly next week or the following week*
2. BSU Award Ceremony – *There will be no ceremony at the school – students will be recognized at the Conference*
3. Purdue Student Award Presentations (Jury – Brittany Thouvenin, Julie, Randy...) – *Presentations via Zoom today*
4. Purdue Award Ceremony – *There will be no ceremony at the school – students will be recognized at the Conference*

n. Events Committee – Kris

- i. Happy Hours – *not happening right now due to COVID*
- ii. AIA / ULI collaborative opportunities – *not happening right now due to COVID*
- iii. Annual Meeting – *Save the Date is out, Call for presentations going out today – planning moving forward as of now*
- iv. Holiday Party
- v. Golf Outing – *Save the Date ready to go out*

o. AIA / ULI Liaison

VII. NEW BUSINESS / OPEN FORUM

a. What can we do for membership during COVID-19?

- i. *Keep posting positive, LA-focused material on social media*
- ii. *April will attend a National Membership Services Committee Meeting tomorrow and report back on what National is suggesting we can do*
- iii. *Zoom Happy Hours*
- iv. *ALSA's COVID-19 page has great content that we can share and highlight*
- v. *Motion to use any fund that are saved by the CPC and BOT(?) events being cancelled toward support for needy organizations – TABLED to find specific organizations – will be voted on via email at a later date*

b. Other new business?

VIII. NEXT MEETING

a. WEDNESDAY, May 13th, 4:00 pm, Location: **Virtual**

IX. ADJOURN