



## JANUARY 2021 EXECUTIVE COMMITTEE AGENDA

Location: Web Meeting

Date: Wednesday, January 20<sup>th</sup>, 4:00-5:00pm

- I. **CALL TO ORDER**
- II. **ROLL CALL – Alan, Rotina, Joel, Rachel, Beck, Beth, Malcolm, Christi, Craig, Erin, Jonathon, Kris, Marc, Randy, Rebecca, April, Adam, Julie**
- III. **APPROVAL OF DECEMBER MINUTES**
  - a. **MOTION TO APPROVE: JONATHON**
  - b. **SECOND: RANDY**
  - c. **APPROVED**
- IV. **OLD / UNFINISHED BUSINESS**
  - a. ExComm Retreat Action Items
    - i. Diversity:
      1. Workplace Equity & Diversity CEU
      2. Collaborate w/ allied organizations (AIA/APA) and Chapters on how they are moving forward
    - ii. Member Engagement:
      1. Coordinate outdoor events w/ partner organizations: kayak tours (ROW), nature hikes (INPS), exhibit Columbus
      2. Coordinate w/ AIGA for future design events
      3. Virtual Town Hall: Member/Non-Member Engagement in secondary metro areas
      4. Quarterly Digital Newsletter
    - iii. Sponsorship Value
      1. Share events & sponsors on social media
      2. ~~Virtual Sponsor Town Hall~~
      3. Chapter Booklet (to include sponsors exposure)
- V. **OFFICER REPORTS**
  - a. President – Alan Rosenwinkel
    - i. CPC News –
      1. Winter CPC Meeting – February 4, 2021
      2. Council of Fellows online submission for 2021 – OPEN
        - a. Nominations accepted through Monday, February 1, 2021
      3. ASLA Honor Awards – Nominations NOW OPEN
      4. Professional Awards
      5. Call for Presentations: 2021 ASLA Conference on Landscape Architecture
    - ii. State of Design – Landmark Columbus/AIA/ASLA – *Randy*
    - iii. Congratulatory Letter for Secretary of Transportation Pete Buttigieg
      1. Meant to be sent by the end of the week and on social media blast.
  - b. Trustee – Jonathon Geels
    - i. IFLA (International Federation of Landscape Architects) – ASLA is rejoining this

- committee after last monthly meeting.
- ii. ASLA 2021 Slate of Officers Announced
  - 1. • President-Elect
    - a. SuLin Kotowicz, ASLA
    - b. Emily O'Mahoney, FASLA
  - 2. VP Education
    - a. Maria Bellalta, ASLA
    - b. Ebru Ozer, ASLA
  - 3. VP Government Affairs
    - a. Joy Kuebler, ASLA
    - b. Charles Kene Okigbo, ASLA
- iii. Winter meeting is coming up in February
- c. Treasurer – Christi Jackson / Rachel Kavathe
  - i. Current account balances
  - ii. Treasurer and Treasurer Elect will be coordinating with Accountant for Quickbooks assistance
  - iii. **One outstanding check for Krieg DeVault need to be written**
  - iv. **Deposit from last years Fort Wayne venue was carried over to this year's. There should be no drop in this years balances**
- d. Approval of Officer Reports
  - i. **MOTION TO APPROVE: ADAM**
  - ii. **SECOND: JONATHON**
  - iii. **APPROVED**

**VI. COMMITTEE REPORTS:** *Please convene prior to ExCom and be prepared to provide a progress report, update on activities, and action items*

- a. **Nominating Committee** – Alan, Randy, Beck
  - i. No Action until April/May
  - ii. Will re-examine election By-Laws in coming year.
    - 1. **Will want to have updates to the bylaws committee by march.**
- b. **Tellers Committee** – Beth, Rebecca, Rotina
  - i. No Action until election (July)
- c. **Constitution and Bylaws Committee** – Jonathon, Craig, Adam, Erin
- d. **Audit Committee** – Adam, Scott Siefker, Drew Braley (backup)
  - i. **Find committee replacement member before Feb. meeting**
- e. **Fellows Committee** – April, Craig
  - i. All nominations received from writer
  - ii. Final candidate verification underway
  - iii. Early submittal
  - iv. Process & Writer feedback being sought
- f. **Archives Committee** – Randy, April, Adam, Christi, Brett
  - i. Box picked up from Kevin Parsons by Randy
- g. **Scholarship Committee** – Randy, Chris Marlow, Kris, Erin
  - i. **Will release the information next week to Shaun Rotar (Purdue) and Martha Hunt (BSU)**
    - 1. Time frame will be open for 30 days
    - 2. Last year released on Feb. 3 and March 2<sup>nd</sup> was the deadline. This year's submittal dates will be the same.
- h. **Advocacy Committee** – Jonathon, Alan, April, Beck, Rebecca
  - i. **Senate Bill 389 – repeals state regulation laws for state wetlands in Indiana**
    - 1. **Advocacy committee and lobbyist will take action on this. A letter will be drafted.**
  - ii. One page outline was put together for all the committee's legislation priorities for this year.

- iii. Reached out to a couple members from the LA caucus so we can do a virtual town hall with the Chapter
  - i. **Sponsorship Committee** – *Christi, Kris, Pat, Jhenn*
    - i. Sponsorship package was out first week of January.
      - 1. 3 Sponsors confirmed so far
    - ii. Follow-up on first week of February to check with sponsors if they received our email.
    - iii. No planned meetings for the committee
  - j. **Continuing Education Committee** – *Kris, Craig, April, Rotina*
    - i. No report with no CEU opportunities
    - ii. **Anyone who attended ReVISION and wants to get CEU's still sessions are open til February 1<sup>st</sup>.**
    - iii. **If other states or national is holding a CEU please share that will the communications chair so we can share with the rest of the chapter members.**
  - k. **Membership & Emerging Professionals Committee** – *April, Rebecca, Beck, Rachel, Chris Marlow, Camille Shoaf, Sean Rotar*
    - i. Purdue (Feb. 5<sup>th</sup>) and Ball State (March 3<sup>rd</sup>) have virtual job fairs
      - 1. Ball State Save the Dates will be sent out soon from the university
    - ii. **April to collect number of individuals/professionals to give feedback to students for portfolio/resume review. Will send list to Malcolm (BSU) and Sean (Purdue).**
  - l. **Communications Committee** – *Beck, April, Erin*
    - i. Social Media
    - ii. Website
    - iii. Upcoming Events
    - iv. Newsletter
    - v. **Need to follow up with Brett S. to see if he still wants to head the chapter emails and website.**
  - m. **Chapter Awards Committee** – *Adam, Jonathon, April, Julie*
    - i. Chapter design awards
      - 1. **New York Upstate Awards Jury will meet February 1<sup>st</sup> or 2<sup>nd</sup>.**
        - a. 30 submittals received
        - b. Results due back to them by Feb. 5<sup>th</sup>
        - c. Juror info and jury comments due on or before February 13 for use in presentation of awards.
        - d. Reception planned for March
    - ii. Student design awards
      - 1. **Will need to put out a call at the end of February beginning of March with submissions due April. Will decide at our meeting potentially.**
    - iii. Claire Bennett Award
  - n. **Events Committee** – *Kris, April, Rebecca, Erin, Pat, Christi*
    - i. Happy Hours
    - ii. Annual Meeting – Kris
      - 1. September 23<sup>rd</sup> – 24<sup>th</sup>, 2021
    - iii. Holiday Party
    - iv. Golf Outing – Pat
      - 1. Back to June or July
    - v. Earth Day – April

## VII. NEW BUSINESS / OPEN FORUM

- a. Additional Items/Discussion
  - i. **We need to take a look at our state's mission statement to potentially revamp!**
  - ii. Job posts will be deleted after 6 months on the website.

## VIII. NEXT MEETING

- a. Wednesday, February 17<sup>th</sup>, 4pm, Location: **Virtual**

**IX. ADJOURN**