

JANUARY 2022 EXECUTIVE COMMITTEE AGENDA

Location: Web Meeting

Date: Wednesday, January 19th, 3:30-5:30pm

I. CALL TO ORDER

II. ROLL CALL

- a. Alan Rosenwinkel, April Westcott, Adam Kutemeier, Beth Shrader, Christine E. Pearson, Beck Schultz, Daniel Liggett, Jack McGee, Kris May, Rebecca Ludwig, *Anna Menchaca*, Jonathon Geels, Joel Stevens, Carl Kincaid

III. APPROVAL OF OCTOBER MINUTES. (Adam sent these out on October 20th)

- a. **Motion: Jonathon**
b. **Second: Kris**
c. **APPROVED**

IV. OFFICER REPORTS

- a. President – Rebecca Ludwig
- i. CPC News –
 - 1. 2022 Chapter Annual Report due January 31, 2022
 - a. **ACTION ITEM:** Rebecca/Kris to forward from CPC and send Alan to fill out and send in.
 - 2. ASLA Conference
 - a. ASLA 2022 Conference on Landscape Architecture Call for Presentations Now Open
 - i. San Francisco, November 11-14, 2022
 - ii. Proposals due by Tuesday, February 22, 2022, at 12:00 PM
 - 3. Council of Fellows
 - a. Deadline for nominations Tuesday, February 1, 2022, at midnight PT
 - 4. Honors & Awards
 - a. Now accepting entries for the ASLA Professional and Student Awards
 - b. Registration deadline for Professional Awards are due Friday, February 25th, 2022 at 11:59 pm PT
 - i. Submission site located on January's Trustee Report and should be accessible per BaseCamp.
 - 5. Spring CPC: April 28-30 Virtual
- b. Trustee – Jonathon Geels
- i. Spring mtgs. will be virtual
 - ii. BOT Frameworks Plan – Brief summary in Trustee's Report.
 - 1. *"Frameworks Plan: These problems, and the general devaluing of the profession that they reflect, stem from fundamental misunderstandings of landscape architecture among members of the public, especially those serving on state legislatures."*
 - 2. One more phase of 3 phases the frameworks plan that ASLA is going through at the moment.
 - iii. **ACTION ITEM:** Communications Committee to create BaseCamp folders for future reports & share Frameworks PDF with INASLA members

- c. Treasurer – Christi Jackson / Dan Liggett
 - i. Current account balances
 - 1. Checking: 68,552
 - 2. Savings: 20,658
 - 3. Scholarship: 9,956
 - ii. Final budget approval
 - 1. Increases for CPC and BOT budget are per travel to the location in San Francisco this year
 - 2. **Motion: Jonathon**
 - 3. **Second: Beth**
 - 4. **APPROVED**
- d. Approval of Officer Reports
 - i. **Motion: Christi**
 - ii. **Second: Alan**
 - iii. **APPROVED**

V. COMMITTEE ASSIGNMENTS & REPORTS: Determine committee chairs and members (or potential). Italicized names are Members or Associate Member who chaired the committees in 2020/2021.

STANDING CHAPTER COMMITTEES

- **Nominating Committee –**
 - (3) Full or Associate Members: Immediate Past President, (1) Associate Member
 - *Rebecca Ludwig (President), Alan Rosenwinkel (Immediate Past Pres), Anna Menchaca (Associate Member-at-Large), Carl Kincaid (Member-At-Large)*
 - **Chair: Alan Rosenwinkel**
 - **ACTION ITEM:** Everyone on the Executive Committee to come up with a replacement nominee
- **Tellers Committee –**
 - (3) Full or Associate Members: (1) Associate Member
 - *Beth Shrader (Member-at-Large), Rebecca Ludwig (President) Jack McGee (Associate Member-at-Large)*
 - **Chair: Rebecca Ludwig**
- **Constitution and Bylaws Committee –**
 - (3) Full or Associate Members: Secretary.
 - *Jonathon Geels (Trustee), Beth Schrader (Member-at-Large), Adam Kutemeier (Secretary), Alan Rosenwinkel (Immediate-Past-President)*
 - **Chair: Jonathon Geels**
 - **ACTION ITEM:** By Laws Committee Reviewing committee make up with Tellers committee
- **Audit Committee –**
 - (3) Full or Associate members: (1) Chapter Officer (other than the Treasurer or President), (2) Chapter Members (other than the immediate past or current members of the Executive Committee), the Treasurer-elect shall serve as an ex officio member.

- *Adam Kutemeier (Secretary), Bill Kincius (Member), Christine E. Pearson (Vice President), Monica Guillard*
- **Chair: Adam Kutemeier**
- **ACTION ITEM: Christi to reach out to Monica Guillard**
- **Fellows Committee –**
 - (3) Full or Associate Members: Trustee, (1) member of the Executive Committee, (1) appointment by the President.
 - *Alan Rosenwinkel (Past-President), Daniel Liggett (Treasurer-Elect), Jonathon Geels (Trustee)*
 - **Chair: Alan Rosenwinkel**
- **Archives Committee –**
 - (4) Full or Associate Members: Secretary, Immediate Past President, (2) appointees by the President,
 - *Alan Rosenwinkel (Immediate Past Pres), April Westcott (Member), Adam Kutemeier (Secretary), Joel Stevens (Member-At-Large), *Brett Schlachter**
 - **Chair: Joel Stevens**
 - **ACTION ITEM: Joel to reach out to Randy Royer for help.**
- **Scholarship Committee –**
 - (3) Full or Associate Members: (1) A Past President, (1) Executive Committee member, (1) Appointment by the President
 - *Randy Royer (A Past President), Kris May (Vice President), Beth Schrader (Member-at-Large), Carl Kincaid (Member-At-Large)*
 - **Chair: Carl Kincaid**
 - **Randy Royer**

INASLA Chapter Committees

- **Advocacy Committee –** *Jonathon Geels, April Westcott, Beck Schultz, Rebecca Ludwig, Jack McGee*
 - **Chair: April Westcott**
 - **Allied Professional Chair: Daniel Liggett**
- **Sponsorship –** *Daniel Liggett, Carl Kincaid, Kris May, April Westcott, Jhenn Sanchez*, Julie Barnard*, Christi Jackson, Anna Menchaca*
 - **Chair: Carl Kincaid**
- **Continuing Education –** *Kris May, April Westcott*
 - **Chair: Kris May**
 - **Kyle Kroger**
- **Membership & Emerging Professionals –** *April Westcott, Jack McGee, Kris May, Anna Menchaca, Beck Schultz, Rebecca Ludwig, Carl Kincaid, Tommy Freeborn*
 - **Academic Liaison:**
 - Ball State University: **Taylor Metz**
 - Purdue University: **Aaron Thompson (Liaison for students)**
 - **Cameron Rodman**
 - **ACTION ITEM: Adam to send Tommy Freeborn email to Rebecca**

- **Communications** –*April Westcott, Beck Schultz, Anna Menchaca, Rebecca Ludwig (as needed)*
 - **Chair: April Westcott**
- **Chapter Awards** – *Adam Kutemeier, Kris May*
 - **Chair: Adam Kutemeier**
 - **ACTION ITEM:** Reach out to both universities to reset student awards schedule this year
 - **ACTION ITEM:** Confirm partnering with Potomac Chapter and get back to them with dates
- **Events** – *Christine Pearson, April Westcott, Pat Stout, Anna Menchaca, Beck Schultz, Kris May*
 - **Chair: Kris May**
 - **Annual Meeting** – *Christine Pearson*
 - **Holiday Party** – **TBD**
 - **Golf Outing** – *Pat Stout, Beck Schultz + Anna Menchaca to possibly shadow*
- **Diversity Chair** - *April Westcott, Carl Kincaid, Kris May, Jack McGee*
- **Executive Director** –*Julie Barnard, Carl Kincaid, Christi Jackson, Jonathon Geels*
 - **ACTION ITEM:** Determine chair before next committee meeting

ACTION ITEM: All committees must meet before next month's meeting, February 16, 2022. Please have a report ready.

VI. NEW BUSINESS / OPEN FORUM

- a. **ACTION ITEM:** Sign up for Holiday/Fellow party on 21st
- b. January 20th – Purdue Portfolio review
- c. Kim Schally from AIA for professional awards ceremony pairing

VII. NEXT MEETING

- a. Wednesday, February 16, 2022, 4pm, Location: **Virtual**

VIII. ADJOURN